

# Supply Chain Conference Orlando, Florida



**April 1 – April 3, 2025** 







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# **Online Quota System**

Greg Kavanagh United Nations Reporting and Quota Section Diversion Control Division

## Online Quota Applications



• Quota Applications Must be Submitted Online

## • Benefits

- Provides secure web-based database system
- Verifies registration as active and current
- Preloads your available drug codes, historical data
- Performs calculations
- Provides confirmation of agency receipt and status
- Expedites process

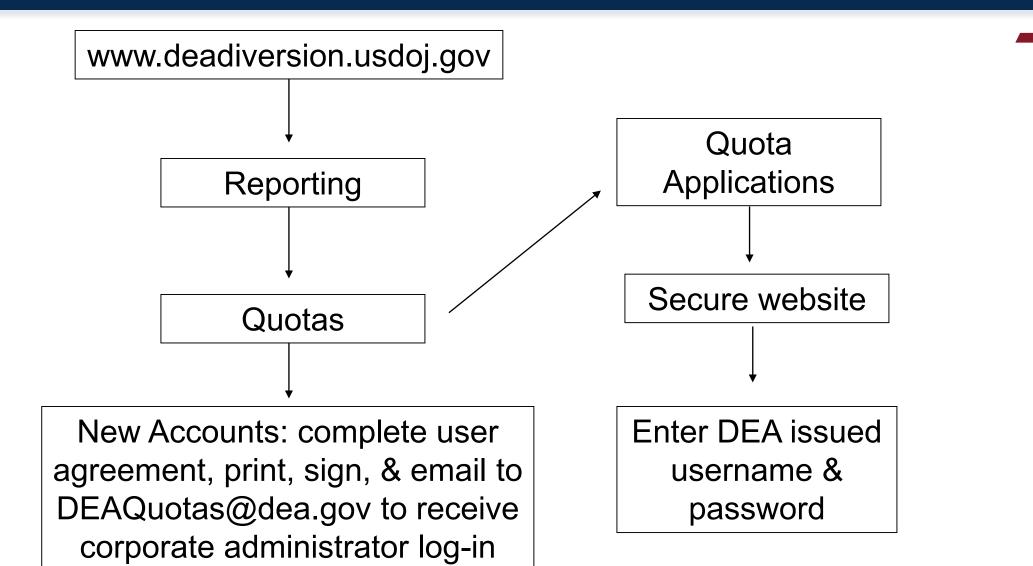
## Code of Federal Regulations Requirements for Submitting Quota Requests

- Procurement applications due by April 1
- Import applications due by April 1
- Manufacturing applications due by May 1
- Adjustments to any quota can be requested throughout the year
  - Avoiding duplicate entries is helpful
  - Can request withdrawal of erroneous entries via email
  - New requests for the same substance automatically supersede older requests
- Quantities should be expressed as:
  - Anhydrous acid, base or alkaloid
  - GRAMS, rounded to the nearest WHOLE gram

## Additional questions have been added to the application

- 1. Will alleviate the additional back and forth between DEA and registrants which had been delaying the review process
- 2. Will allow DEA to better understand the time required to bring products to market
- 3. Better predict when the results of the quota adjudications will be available to patients in need
- 4. Ultimately help to prevent and alleviate shortages





### Corporate Administrator Login







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### **Application for Quota Allotment**

### User Login

- If you are a corporate user, enter your user name, password and DEA Number.
- If you are a corporate administrator, enter your user name and password, and the DEA Number of the registrant for which you will be managing user accounts.
- If you are a DEA administrator, enter your user name and password, and the DEA Number of the registrant for which you will be managing user accounts.

DEA Number:	
Username:	
Password:	
Change Password:	
	Reset Next

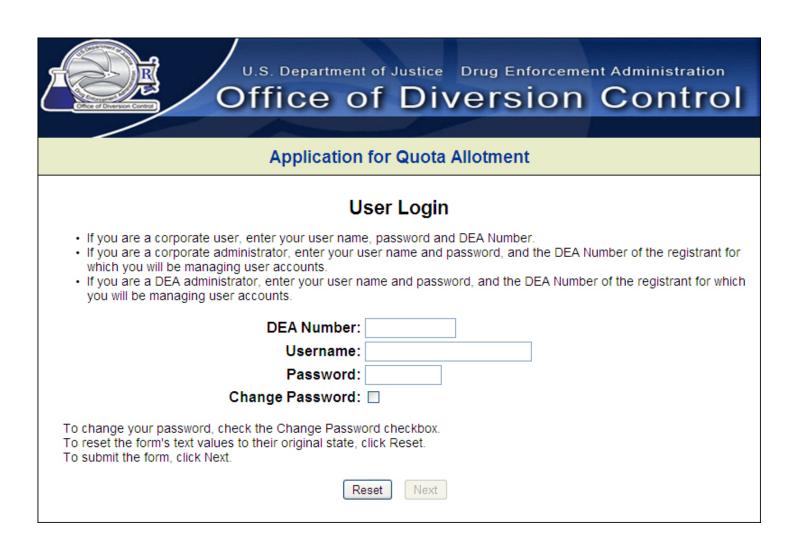
## Create New Corporate User Account

Corporate Administrator User Administration You are the Corporate Administrator. These are the corporate users accounts for DEA Number Create a New User Account New User Reset User Password USER ACCT 1 Delete User Account USER ACCT 1 Click Back to return to the User Login screen. Click Next to process your selection. Back Next	 Corporate Administrator Create New User         A password must be comprised of at least one, but not more than ten uppercase or lowercase letters, any of the ten digits and the underscore character, arranged in any order.         DEA Number:
	Corporate Administrator User Administration Confirmation You have successfully created a user account for

Next

### Corporate User Login





## **Corporate User Login Confirmation**





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### **Application for Quota Allotment**

## **Login Confirmation**

- · You are logged in as
- As a Corporate User of the Quota Allotments system, you are authorized to submit requests for Quota Allotments for DEA Number (DEA MANUFACTURER TEST ACCOUNT).
- If this information is not correct, please contact your administrator immediately.

Return Next

Click Return to return to the User Login screen. Click Next to advance to the next screen.

## Report Selection Menu



Application for Quota Allotment
Main Selection Menu
Quota Type
Procurement
Manufacturer
Import
Note: The list of controlled substances will only display drugs that are currently listed under
your registration. If you do not see the drug you are seeking, please contact your local field office to have the drug added to your registration.
Controlled Substance
Listed in Alphabetical Order (Select One) 🔻
Quota Year
Current Year (2017)
Next Year (2018)

## **Online Quota Application**

Must request specific isomers for:

- Amphetamine
  - d-amphetamine
  - I-amphetamine
  - o d,l-amphetamine
- Methamphetamine
  - d-methamphetamine
  - I-methamphetamine
  - d,l-methamphetamine
- Tetrahydrocannabinols
  - Delta-9-THC
  - All Other Tetrahydrocannabinols

 As of 2022, Methylphenidate and Dexmethylphenidate must be applied for separately







"For Sale" vs. "For Conversion"

<u>For Sale</u>: substance used to manufacture products containing same basic class which is bought from the bulk manufacturer.

- involves ~95% of the quota applications

ex: Codeine (for sale) codeine/APAP

For Conversion: substance used to synthesize a different basic class.

ex: Codeine (for conversion) + hydrocodone

## Examples of "For Sale" vs. "For Conversion"

- Codeine
- D-amphetamine
- D-methamphetamine
- Dexmethylphenidate
- Diphenoxylate
- Hydrocodone

- Methylphenidate
- Morphine
- Noroxymorphone
- Oxycodone
- Oxymorphone

## Procurement Quota Application



	Appl	ication for Qu	iota Allotmen	it	
		Year-End Es r Reporting			
		Current Sel	ection		
Quota Type Quota Yo	ear Drug Code	Drug N	Name	Pending Quota	Approved Que
Procurement 2017	9193	HYDROCODON	E (FOR SALE)		.000
	e the TAB and SHIF	ated year-end report p T-TAB keys to tab for sed as grams of anh	hydrous base or all	among the fields. kaloid, not as salt.	
	e the TAB and SHIF	T-TAB keys to tab for	ward and backward	among the fields.	2017 (estimate)
All a	e the TAB and SHIF mounts are expres	T-TAB keys to tab for	ward and backward a hydrous base or all 2015	among the fields. kaloid, not as salt. 2016	
All a Reporting Year	e the TAB and SHIF mounts are expres	T-TAB keys to tab for	ward and backward a hydrous base or all 2015	among the fields. kaloid, not as salt. 2016	(estimate)
All a Reporting Year Inventory (as of Dec 3	e the TAB and SHIF mounts are expres	T-TAB keys to tab for	ward and backward a hydrous base or all 2015 (actual)	among the fields. kaloid, not as salt. 2016 (actual)	(estimate) 0.
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	ward and backward a hydrous base or all 2015 (actual) 0.000	among the fields. kaloid, not as salt. 2016 (actual) 0.000	(estimate) 0. 0.
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance In-process material (in al Finished dosage forms (in Total	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	ward and backward a hydrous base or all 2015 (actual) 0.000 0.000	among the fields. kaloid, not as salt. 2016 (actual) 0.000	(estimate) 0. 0. 0.
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance In-process material (in al Finished dosage forms (I Total Dispositions	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	ward and backward a hydrous base or all 2015 (actual) 0.000 0.000 0.000	among the fields. kaloid, not as salt. 2016 (actual) 0.000 0.000 0.000	(estimate) 0. 0. 0.
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance In-process material (in al Finished dosage forms (in Total Dispositions Domestic	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	2015 (actual)           0.000           0.000           0.000           0.000           0.000           0.000	among the fields. kaloid, not as salt. 2016 (actual) 0.000 0.000 0.000	(estimate) 0. 0. 0. 0. 0.
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance In-process material (in al Finished dosage forms (I Total Dispositions Domestic Exports	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	and backward and back	among the fields. kaloid, not as salt. 2016 (actual) 0.000 0.000 0.000 0.000	(estimate) 0. 0. 0. 0. 0. 0.
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance In-process material (in al Finished dosage forms (I Total Dispositions Domestic Exports Total	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	2015 (actual)           0.000           0.000           0.000           0.000           0.000           0.000	among the fields. kaloid, not as salt. 2016 (actual) 0.000 0.000 0.000	(estimate) 0.1 0.1 0.1 0.1 0.1 0.1
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance In-process material (in al Finished dosage forms (I Total Dispositions Domestic Exports Total Acquisitions	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	and backward and back	among the fields. kaloid, not as salt. 2016 (actual) 0.000 0.000 0.000 0.000 0.000	(estimate) 0.1 0.2 0.2 0.2 0.2 0.2 0.2 0.2 0.2 0.2 0.2
All a Reporting Year Inventory (as of Dec 3 Bulk controlled substance In-process material (in al Finished dosage forms (I Total Dispositions Domestic Exports Total	e the TAB and SHIF mounts are expres 1) e (API) I forms)	T-TAB keys to tab for sed as grams of anh	and backward and back	among the fields. kaloid, not as salt. 2016 (actual) 0.000 0.000 0.000 0.000	(estimate) 0.1 0.1 0.1 0.1 0.1 0.1

## Quota Allotment Categories





- Commercial Manufacturing
  - Conversion to other substances
  - Dosage form
- Product Development
  - All stages leading to FDA approval
  - Laboratory scale
  - $\circ$  Scale up
  - Exhibit/Submission/Registration
  - Validation
  - Stability

- Packaging
  - Packaging/Repackaging
  - Labeling/Relabeling
- Replacement
  - Case-by-case basis for commercial manufacturing
- Transfer
  - Bulk API
  - In-process material
  - Finished dosage units

## Quota Allotment Categories





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	Арр	lication for Quo	ota Allotment		
	fo	Quota Req or Reporting Y			
		Current Selec	ction		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2016	9801	FENTANYL	1,500.000	.000
2013	History (Approved)		2015	Total	Requested for
0.000	<b>2014</b> 0.000		0.000		2016 1,500.000
You must	Sub- provide a value for <i>at least one</i> ca Use the TAB and SHI	commercial Manufacturi Commercial Manufact	quest by category, e categories must equal th ard and backward among th ng-Domestic :	e value of Total Requested for. ne fields. 1,000.000 2 100.000 2	
Check this box if the procured sul	ostance for this quota applic	Packa <u>c</u> F	ying/Labeling : Replacement : Transfer : Total :	100.000 2 100.000 2 100.000 2 1,500.000	andards, or diagnostic
	C	lick Next to advance to	the next page.		
	-				

### Quota Allotment Categories



# Eliversion Control Division

### U.S. DEPARTMENT OF JUSTICE \* DRUG ENFORCEMENT ADMINISTRATION DIVERSION CONTROL DIVISION

### **Application for Quota Allotment**

### **Report Selection Menu**

		Current Selec	ction		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2016	9801	FENTANYL	1,500.000	.000

### Sub-Reports Selection

In order to complete your application for quota allotment, you will need to provide additional information using the sub-reports below. To fill out a sub-report, click the Report Link to advance to the corresponding report form. If the color of the sub-report link is gray, it means there are sub-reports already on file. You may review and/or update these by clicking the link. You will not be able to advance to the next page until all required sub-reports have been completed.

Required / Optional	Status	Current Request	Report Link
Optional	Incomplete		Commercial Manufacturing Converted Substances (DEA Form 250 Box 13)
Optional	Incomplete	1,100.000	Commercial Manufacturing <u>Dosage Forms</u> (DEA Form 250 Box 14)
Required	Incomplete	100.000	Product Development (DEA Form 250 Box 14)
Required	Incomplete	100.000	Packaging/Labeling (DEA Form 250 Box 14)
Required	Incomplete	100.000	Replacement
Required	Incomplete	100.000	Transfer
		· · ·	quired sub-reports, click Next to continue. Back Next

### Commercial – Conversions





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		Арр	olication for Quota	Allotment		
		(	Converted Subs	tances		
			Current Selection	on		
Qu	iota Type (	Quota Year Drug Code		Drug Name	Pending Quota	Approved Quota
Procureme	ent	2016 9143	OXYCODON	E (FOR CONVERSION)	100.000	.000
		В	asic Class To Be Man (DEA Form 250 B			
o your registration	n, or select "Users Choice" (th	Listed in Alph 7470 1-[1-(2- 9273 DEXTR 7379 NABILO 9600 OPIUM 9143 OXYCO		IPERIDINE	2016	% Yield
	Drug Name	Drug Code	(actual)	(actual)	(estimated)	(estimated)
		F	Fill in the fields above and cl Reset Submit		<u>,                                     </u>	
Remove	Drug Name	Drug Code	2014 (actual)	2015 (actual)	2016 (estimated)	% Yield (estimated)
		Curr	ently there are no Converte	d Substances.		
			Next			

### Commercial - Dosage Forms





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### **Application for Quota Allotment**

### **Commercial Manufacturing**

**Current Selection** Drug Code Quota Type Quota Year Drug Name Pending Quota Approved Quota Procurement 2016 9143 OXYCODONE (FOR SALE) 1,500.000 .000 **Dosage Form Data** (DEA Form 250 -- Box 14) Quota Requested: 1,100.000 If you intend to manufacture dosage forms from OXYCODONE (FOR SALE), fill out the fields below and click Submit. You may create as many individual dosage forms as necessary. Name \* Used 2014 \* Used 2015 \* Estimate 2016 \* Authority to Market 2 Domestic: 100.000 100.000 500.000 Oxycodone HCL Tabs ANDA Number Export: 0.000 0.000 500.000 \* FDA Shortage ? \* Days To Start Prod. 2 \* Days for Production 2 \* Days to Distribute 2 \* Strength 5 mg 14 10 5 Remarks (maximum 1,000 characters :: characters remaining) The \* symbol denotes a required field. Number fields must be a valid number between 0 and 999,999,999,999 inclusive. Revert Submit



### Product Development

			Current Selec	tion		
Quota Type	Quota Yea	ar Drug Code		Drug Name	Pending Quota	Approved Quota
Procurement (	2016	-	HYDROCODONE (FOR SALE)		3,067,338.000	1,878,465.000
you intend to manufacture HVDP/	OCODONE (EOR SALE) into do		Dosage Form DEA Form 250 Quota Requeste	Box 14)	dual doeane forme as necesso	201
* Name	* Strength	* Units/Batch	* # Batches	* Purpose <b>?</b>	* Qty 🔽	* Completion Time
Sample	10	2	6	**Original: Domestic: Export: 1	**	1/29/2025
		The	e * symbol denotes a	required field.		
	Units/			er (integer) between 0 and 9,999, en 0 and 999,999,999.999.	999.	
			Reset Sub	omit		

The areas marked with a red asterisk (\*) must be filled out before the form can be submitted.. Once completed, the form will populate under **Summary** at the bottom of the page.

Edit Remove	10	2	6	/ 1	/ 1.000 1/29/2025
		To remove an entry, click the F Click Next to return to the Rep	Remove radio button. port Selection Menu.		



### Packaging / Labeling

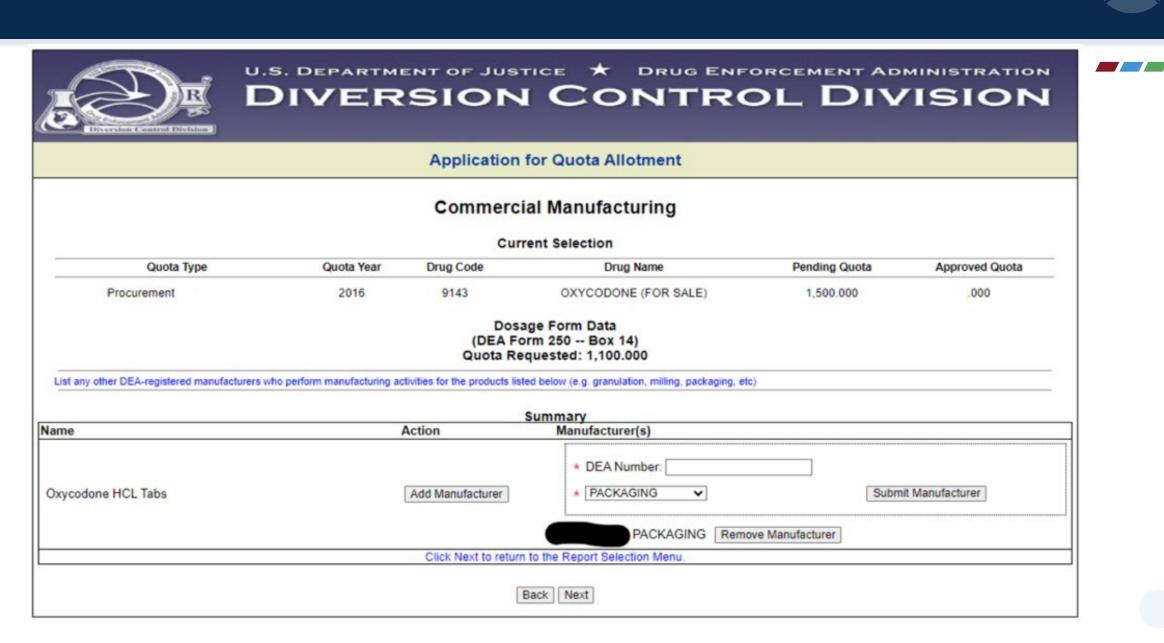
		Cur	rent Selection			
Quota Type	Quota Year	Drug Code	Drug	Name	Pending Quota	Approved Quota
Procurement	2016	2016 9193				100,000.000
f you intend to segment HYDROCOD	ONE (EOR SALE) into packages fill	(DEA Fo Quota	e/Label Form Da orm 250 Box 1/ Requested: .000	4) )	narkane forms as neressary	
* Name	* Strength		its / Pkg	# Pkgs	* Purpose 2	* Qty <table-cell></table-cell>
					omestic: xport:	
uthority to Market 💈	* FDA Shortage ?	* Days To :	Start Prod. 🔽	* Days fo	r Production ?	* Days to Distribute 🛛
marks (maximum 1,000 aracters :: characters naining)					4	
	Linit	-	ol denotes a required			
	Unit	s / Pkg must be a whole r Qty must be a decimal nu	imber (integer) betw imber between 0 and	999,999,999,999.999.		
		CI	ear Submit			

## Packaging and Labeling Continued



		Application for Quot	a Allotment		
		Packaging / La	beling		
		Current Select	tion		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2016	9143 OXY	CODONE (FOR SALE)	1,500.000	.000
list the DEA-registered manufacturer(s), importer esponse.	r(s) and distributor(s) who ap	(DEA Form 250 Quota Requested: oplicant will procure the controlled subs	100.000	ill it take to receive API once appli	cant receives DEAs quota
DEA Number	DEA Numbe	r Days Until API Receip	t Action		
	-		Edit		
		7	Remove		
Days Until API Receipt:		inhydrous base) and export sales from		utilize the packaging/repackaging	g and labeling/relabeli

## Commercial Manufacturing (Secondary manufacturing)



### Commercial Manufacturing (Exporter/Distributor)





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### **Application for Quota Allotment**

### **Commercial Manufacturing**

Current Selection Quota Type Quota Year Drug Code Drug Name Pending Quota Approved Quota Procurement 2016 9143 OXYCODONE (FOR SALE) 1.500.000 .000 Dosage Form Data (DEA Form 250 -- Box 14) Quota Requested: 1.100.000 List the DEA registrant(s) who perform domestic distribution and export (if applicable) activities for the finished goods Summary DEA number : Exporter/Distributor Name Action \* DEA Number: Oxycodone HCL Tabs Domestic Submit Activity Add Activity Domestic Remove Activity Click Next to return to the Report Selection Menu Back Next

## Commercial Manufacturing (Supplier)

		Application	n for Quota Allotment		
		Commerc	cial Manufacturing		
		Cu	rrent Selection		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2016	9143	OXYCODONE (FOR SALE)	1,500.000	.000
DEA Number Days Until API Receipt:			I) or DEA-registered importer(s) who applicant will API Receipt Action Edit Remove		
hand which are un-filled (in grams, expressed to-date sales/production (in grams, expressed Domestic Sales	l in terms of base). Are any of t l in terms of base) * Exports		rport sales from your manufacturing facility that wil "failure to fill" penalty which would be imposed on	your company if not filled. Provide * Unfilled Order Penalty	* Manufacturing losses on year
00.000	300.000		10.000	***	40.000

## Replacement





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		Appl	ication for Quota Allotme	nt	
			Replacement		
			<b>Current Selection</b>		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2017	9193	HYDROCODONE (FOR SALE)	1,000.000	.000
ease provide an	evolution of w		Quota Requested: 100.000	ocumentation including	DEA Form 48 and
EA Form 522 (if a nd retains, bulk A	reverse distribu PI, etc.) and the ction	/hat was destroye tion was used). S reason for dispos * Explanation	ed and why. You must submit appropriate do Summarize what was destroyed (ie. comme	rcial batches, product c	levelopment samples
EA Form 522 (if a nd retains, bulk A	reverse distribu PI, etc.) and the ction	/hat was destroye tion was used). S reason for dispos * Explanation	ed and why. You must submit appropriate de Summarize what was destroyed (ie. comme sal. (maximum 270 characters :: 270 charact	rcial batches, product c	levelopment samples
EA Form 522 (if a nd retains, bulk A Date of Destrue The * s	reverse distribu PI, etc.) and the ction	/hat was destroye tion was used). S reason for dispos * Explanation	ed and why. You must submit appropriate de summarize what was destroyed (ie. comme sal. (maximum 270 characters :: 270 charact The Explanation field must be greater th Reset Submit	rcial batches, product of ters remaining) an 0 and less than 27	levelopment samples

Transfer





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		Applicatio	n for Quota Allotment		
			Transfer		
		Cu	urrent Selection		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2016	9143	OXYCODONE (FOR SALE)	1,500.000	.000
			Transfer Data Requested: 100.000		
If you intend to transfer OXYCODON	IE (FOR SALE), fill out the fields below a	nd click Submit. You ma	ay create as many individual Transfer forms as nece	ssary.	
* DEA Number		* Explana	tion (maximum 270 characters :: 270 characters	remaining)	
	Please provide d	letails of transfers, ie.	what will be transferred, the purpose of the trans	fer, etc.	
	The * symbol denotes a required	d field. Number fields i	must be a valid number greater than 0 and less t	nan 1,000,000,000.000.	
			Reset Submit		
			-		
			Summary		
Remove DEA Numbe	-		Explanation		
	Quota needed to receive 1				
			try, click the Remove radio button. urn to the Report Selection Menu.		
			Next		
			Next		

Summary





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		Application for Q	uota Allotment			
		Final Sur	nmary			
		Current Se	election			
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Арр	roved Quota
Procurement	2016	9143 0	OXYCODONE (FOR SALE)	1,500.000		.000
		Year-End Re	port Data			
		2014 (actual)		2015 (actual)		2016 (estimate)
Inventory		0.000		0.000		430.000
Dispositions		0.000		0.000		1,100.000
Acquisitions		0.000		0.000		1,500.000
		Quota Allotment Req	uest by Category			
Comm Man: Domestic	Comm Man: Export	Prod Dev	Packaging/Labeling	Replacements	Transfers	Total
1,000.000	100.000	100.000	100.000	100.000	100.000	1,500.000
		Rema				
2	(ma	ximum 1,024 characters :: :	1017 characters remaining)			
Remarks						
		Supporting D	ocuments			
You can optionally include a supportin				al file system. The file must t	e a valid PDF	file, must have a
pdf extension and must be free of any	y security restrictions.					
		Choose File No file c	hosen			
	Click Return to go ba	Click Submit to transmit y ck to the Year-End Estima	your data to the DEA. tes page to modify any part of	vour request.		
			1 2 Pairs Pairs	2		

## Summary Confirmation





### U.S. DEPARTMENT OF JUSTICE \* DRUG ENFORCEMENT ADMINISTRATION DIVERSION CONTROL DIVISION

### **Application for Quota Allotment**

### **Summary Confirmation**

		Cu	rrent Selection		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2016	9143	OXYCODONE (FOR SALE)	1,500.000	.000
		c	Confirmation		
The Quota Allotment request for th	e substance above has be	en submitted successi	fully.		
		Reference	e Number: 154713		
Questions regarding this transactio company name in the subject line of			ov. Please include your DEA registration nu	mber, the above reference nu	mber and your
This request may be amended by s	selecting the same substa	nce from the Main Sele	ection Menu. All data entry fields will be load	ed with the values from the la	test completed request.
		Pri	nting Options		
Click the Print button below to print	the request or archive it a				
			Print		
			Return Exit		

### Status Report





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DIVERSION CONTROL DIVISION

### **Application for Quota Allotment**

### **Quota Request Status**

The following table lists substances for which you have formally requested a quota allotment, and the status of your application. Multiple requests for the same substance are sorted sequentially by Drug Name within Quota Type.

A date in the Date Approved field indicates the date the request was approved. Requests that have not been approved yet show as "Pending."

Requests may be amended by returning to the Main Selection Menu and selecting the substance from the list.

To view the request as a PDF report, click the Request ID link.

Quota Type		Date Submitted	Drug Code	Drug Name	Quota	Date Approved	Request ID
PRO	2017	Mar 31, 2016	9200	HEROIN	50.000	Pending	<u>121569</u>
PRO	2017	Apr 10, 2017	9193	HYDROCODONE (FOR SALE)	1,000.000	Pending	<u>121583</u>
				Back Print			

### Quota Amendments





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### **Application for Quota Allotment**

### **Quota Request Revision**

### Notice

You have previously filed a quota allotment request for the substance noted below. The request was filed on Apr 17, 2024 in the amount of 1,500.000 grams. The Reference Number is 154713.

In the pages that follow, your original data values for the request will be displayed. You may freely remove, append or revise this data. Once you complete this revised request, it will be filed with its own reference number and will become the new statement of record for the requested quota allotment for this substance.

Current Selection					
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Procurement	2016	9143	OXYCODONE (FOR SALE)	1,500.000	.000

## List 1 Import quota



		A	pplication for Quota Allotment		
			Worksheet-A		
			Current Selection		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Import	2011	1225	PHENYLPROPANOLAMINE (FOR SALE)	6,879.000	.000
			Instuctions (DEA Form 488 Worksheet-A)		
			ent the subsequent dispostion (sale) or utilization eet-A forms using this web site. To do so, click t		
mport quota, email it to DE	at the conclus AQuotas@DE/	ion of which yo	-A in Excel format via email. To email a Workshou will be given a reference number. Then prepare the reference number in the subject line of the eremail.	a Worksheet-A in E	Excel format and
luicate that	Vorksneet-A s	ubinission by e	Worksheet-A Email Submission		

## List 1 Import quota – Worksheet A

			Worksheet-A		
			Current Selection		
Quota Type	Quota Year	Drug Code	Drug Name	Pending Quota	Approved Quota
Import	2011	1225	PHENYLPROPANOLAMINE (FOR CONVERSION)	12.000	.000
			Worksheet-A Data (DEA Form 488 Worksheet-A)		
\star DEA Num	nber:		★ Name of compan		
🖌 Address	:		у		
					~
* Phone :		*	Fax: + Email:		
\star Contact F	Person :				
\star Quantity	to be sold (a	s grams of	anhydrous base) :		
🖌 Provide d	locumentatio	n for Quan	tity to be sold (purchase orders, supply agreements	s, etc):	
				< >	
\star Intended	Use: 🔿 Sa	ale / Produc	t Launch O Product Development / Research	<ul> <li>Other (explain</li> </ul>	ו)
The \star symb	ol denotes a	required fie	eld. Number fields must be a valid number between	0 and 999,999,9	99.999 inclusive.
			Fill in the fields above and click Submit.		
			Reset Submit		

## List 1 Import quota - Summary

R	

Summary
O Remove
DEA Num : ####
Company Name : dFGHFYT
Address : HFGGGYYJK, GYFJYYU CTGBD BGFSHDFJKSD
Phone: 256-515-4422
Fax: 121-142-4448
Email:NCBHXJH@GMAIL.COM
Contact : SHJAGYSG
Quantity to be sold : 5,226.000
Supporting docs : GJKEYU
Intended Use : Other
Intended Use Explain : FJDSIOUFRW
 To remove an entry, click the Remove radio button.
To return to the Worksheet-A Selection Menu, click Return.

## How to Improve Your Applications





- Provide YTD sales in grams base when applying for commercial quota
- If requested, provide your Customer List with year to date (YTD) sales aggregated by DEA number (in excel format). The customer lists should have the DEA registration shown ONCE in the entire document and the aggregated total sold to that DEA Number.
- Provide product development in the following format: batch purpose, strength (mg) x Units x batches x conversion factor = total grams base. Please note amounts for overages, stability, retains, and waste.
- Include DEA#, application# on all correspondence
  - POC/direct phone line/extension if different than registration
- Too much or too little information will slow your quota review down
- If you're going to submit a large amount of information, please provide a summary page that provides a synopsis of your activity and the calculations you used to determine your quota requirements
- Do not submit a copy of this/past applications, registration certificate, past quota letters with your supporting documentation

## How to Improve Your Applications



- Please separate how much quota is required for commercial sale (CM) vs validation (PD)
  - Validation material can be sold once the FDA approves the product
- Ensure the names and DEA numbers of suppliers and customers are correct
- CMO's should request that their customer provide information directly to DEA or through you (if possible) regarding any other manufacturer's involved in manufacturing the same products and the allocation of quota between them.
- Relinquishment Procedure
  - Using the online quota system submit a request for the amount you require for the year
  - When it is smaller than the amount you currently have, we know you mean to relinquish quota
  - If you want to relinquish all of your quota because you don't need any of it, enter 0.001 g in the amount requested field. The system will not accept zero; however, we will grant you zero quota on your letter.







- <u>Authority to Market</u> Enter the authority to market the product (NDA#, ANDA#, OTC Monograph, etc.)
- <u>FDA Shortage</u> Check the box if this product is currently listed on FDA's Drug Shortage List
- <u>Days to Start Production</u> How many days will it take to begin production (from the time of receipt of the substance for which you are applying?
- <u>Days for Production</u> How many days will it take to perform production cycle (milling, granulation, coating, pressing, etc.)?
- <u>Days to Distribute</u> How many days will it take to distribute finished goods to customers?





Thank you!

If you have questions we can be reached via email and phone.

# United Nations Reporting and Quota Section (DRQ) <u>DEAQuotas@dea.gov</u>

(571) 362-3248